



# BUXTED

## PARISH COUNCIL

Clerks: Beccy Macklen & Claudine Feltham  
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7<sup>th</sup> September 2023

The Chairman and Members of the Council,

### NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 12<sup>th</sup> September 2023 in St Mary's Church Hall, Church Road, Buxted directly following the planning committee meeting (starting at 7.00pm).**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper.

**Prior to the meeting, the Chairman of Buxted Football Club will address the council in to provide an update on the regeneration of the club and plans for the future**

### AGENDA

- 1 Apologies for absence
- 2 Declarations of members' interests in respect of items on this agenda
- 3 Minutes of the 11<sup>th</sup> July 2023 meeting (previously circulated) to be confirmed and signed
- 4 ESCC/WDC report  
  
Audit 2022/23 and Audit 2023/24
  1. to receive the engagement letter from Mulberry & Co and approve for them to be the internal auditor for 2023-2024.
  2. Conclusion of audit for year ending 31.3.23 by PKF Littlejohn:
    - To acknowledge the Notice of Conclusion of Audit was placed on the parish council website on 30<sup>th</sup> August 2023.
    - To acknowledge that the certified Annual Governance and Accountability return (AGAR) Section 1, Section 2 and Section 3 were published on the parish council website on 30<sup>th</sup> August 2023.
    - For members to acknowledge that there were no advisories or notices from PKF Littlejohn.
- 5 Reading Room – Disposal of Reading Room – update
- 6 Football Club Lease Renewal - update
- 7 Outstanding matters – For Information Only unless otherwise stated:
  - Mobile Phone Coverage

- Public footpaths
- Trees
- Road Safety
- Wealden Local Development Framework – Local Plan
- Property issues
  - **The Dene – update on sale**
  - **Buxted Recreation Ground – any update following presentation by the Chairman of the FC**
- Communications Matters

14 Correspondence – as listed and subsequently updated and circulated at the meeting:

**P1 – WDC: Dog Fouling PSPO Extension 2023**

**P2 – Residents of High Hurstwood – Request for support for campaign to reopen (reroute) the Vanguard Way between Chillies Lane and Strood**

15 Committee meetings - None

16 Finance:

(i) to approve invoices for payment for August and September 2023 - to be tabled

(ii) June 2023 finances: To receive the current bank reconciliations for June 2023;

(iii) July 2023 finances: To receive the current bank reconciliations for July 2023

(iv) August 2023 finances: To receive the current bank reconciliations for August 2023

(v) To receive the RBS reports for June, July & August 2023: Trial balance, summary receipts and payments, Ear Marked Reserves, Cash and Investment reconciliations.

17 Reports on other meetings attended by members

18 Members questions

19 Announcements – a) Chairman of the Council; b) Clerk to the Council



***R Macklen, Clerk to the Council***

Copy to ESCC Cllr R Galley, WDC Cllr Shaw

See below: ongoing issues reported to ESCC Highways:

DATE RAISED	CASE NO	DESCRIPTION	OPEN/CLOSED RESOLUTION
21/01/2021 <b>ONGOING</b>	00539076	Blocked drain outside St Mary's Church, Church Road, Buxted	25/1 – passed to officer to investigate
03/07/2023 <b>ONGOING</b>	GRC000971	Overgrown grass verge corner of Court Lane/Five Ash Down road	03/07 – reported to ESCC Highways Highways claim verge has been cut – it has not been cut since last Autumn 29/08 – clerk has requested a site meeting and sent photographs to Highways as proof

## **Ionides Trust Update 12<sup>th</sup> September 2023**

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Proposals for new Scout Hut – update**
- 4. New barrier for car park – proposed costs**
- 5. Ionides Grant Awards - on hold as other pressing needs on funds**
- 6. Dog Waste bin notices if not already discussed in PC meeting**